



NATIONAL CITIZEN SERVICE TRUST

Minutes of a meeting of the Board of directors held by videoconference at 8.30 am on
Wednesday 21 July 2021

Present	Brett Wigdortz (Chair)	Mark Gifford (CEO)
	Ndidi Okezie	Jacquie Nnochiri
	Ian Livingstone	Lord Iain McNicol
	Hannah McLellan (Youth rep.)	Ashley Summerfield
	Tristram Mayhew	Deborah Tavana
	Nick Hurd	Paul Cleal

In attendance

Laura Jackson, Government Representative
Jas Khela, external Audit and Risk Committee member
Natalie Perera, external Impact and Safeguarding Committee member
Michael Devlin, Chief Transformation & Governance Officer
Louise Knight, Head of Strategy
Anna Kittow, EA to the CEO
Emma Stone, Governance & Delivery Lead (acting as Secretary)

Apologies:

Sarah Knight (Secretary)
John Maltby
Ahmed Ibrahim (Youth rep.)

1 Welcome and declarations of conflicts of interest

1.1 Mr Wigdortz welcomed the Board to the meeting. In addition, he introduced Laura Jackson as the new Government Representative.

1.2 There were no new conflicts of interest raised by any member.

2 Comprehensive Spending Review submission discussion

2.1 Mr Gifford outlined the context of the draft CSR submission and cover note as tabled. Mr Gifford noted that he and his team had been working closely with DCMS officials and the Minister for Civil Society, following on from the Youth Review and at the Board Strategy Day at the end of June, in preparation for the CSR submission. Mr Gifford confirmed that the first draft submission was made to DCMS on Friday 9 July, and that whilst early feedback from the DCMS sponsor team was largely positive, at the NCST Trust/DCMS Sponsor Steering Group meeting on Friday 16 July, some very specific feedback (as summarised in the cover note) was given by senior DCMS officials, that were seen as new steers and did require the Trust to look at parts of its submission in a different way. Mr Gifford invited feedback on the papers in advance of the final CSR submission to DCMS, which would be made early in the week commencing Monday 26 July.

2.2 Mr Wigdortz thanked Mr Gifford and expressed sympathy for the challenge presented in having to make multiple CSR submissions in a short time frame.



- 2.3 The Board discussed the papers and provided its high level comments and suggestions for consideration in terms of approach and content.
- 2.4 The Board repeated its wish to support the Young People of the country and advised that the submission should call out the things the Trust believes (and is evidenced) that fulfils the Trust's Vision namely; social mobility, social inclusion and social good. How the Trust achieves this could change over time in light of new evidence, the changing needs of young people, advances in technology and in responding to the strategic direction of the Government. The Board reiterated its committed to an NCS which offers:
- A socially mixed experience
 - A skills based offer
 - A social action opportunity
 - A trip away from home; and which is
 - Available to all
- 2.5 Mr Wigdortz offered support on behalf of the Board to Mr Gifford in finalising the CSR submission and influencing a positive outcome.
- 2.6 The Board offered its support and it was agreed that individual members would make themselves available to assist the Executive and the Chair over the coming days.

3. Meeting closes

The meeting closed at 9:30 am.

These minutes were approved as a correct and complete record of the proceedings by the Board at its meeting on 23 September 2021, and signed by the chairman as authentication.

Brett Wigdortz

Brett Wigdortz (Oct 22, 2021 14:02 GMT+1)

Chair